From: Executive Director

Sent: Friday, February 08, 2008 3:43 PM

To: +All HQ Employees

Subject: Building Update - February 8, 2008

Previously we sent you a <u>report</u> regarding a recent water event on the 10<sup>th</sup> floor. Attached is an <u>evaluation</u> of the report from our consultant, <u>Dr. Stephen Munday</u>.

DGS is working on a plan to address the issues caused by the water intrusion in the affected offices.

Meanwhile, remediation efforts on the 23<sup>rd</sup> floor, south side, continue.

Once again I ask you to keep us apprised of any issues or concerns you have regarding the building through the <u>survey report</u> on this website. Thank you for your assistance.